

MINUTES OF MEETING OF BOARD OF DIRECTORS
JANUARY 3, 2023

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 50

§
§
§

The Board of Directors (the "*Board*") of Harris County Municipal Utility District No. 50 (the "*District*") met in regular session, open to the public, at 12900 Crosby Lynchburg Road, Crosby, Texas, on January 3, 2023, at 6:00 p.m.; whereupon the roll was called of the Board, to-wit:

Andrew Sonnier, President
Martin Lemond, Vice President
Alice Dangerfield, Secretary
Daryl Johnson, Investment
Officer/Treasurer
Vacant, Assistant Secretary

All members of the Board were present. Also attending all or parts of the meeting were Ms. Jaleesa Auzenne, Strategic Consultant for the District; Ms. Maria Acuna, District Office Supervisor; Mr. Charles Graham and Ms. Jane Maher of Norton Rose Fulbright US LLP ("NRF"), attorneys for the District; Ms. Amber Hurd of Cobb Fendley & Associates, Inc. ("Cobb Fendley"), engineers for the District; and Mr. John Montgomery of Municipal Operations & Consulting ("MOC"), operator for the District.

Call to Order. Mr. Graham called the meeting to order in accordance with notice posted pursuant to law, copies of certificates of posting of which are attached hereto as *Exhibit A*, and the following business was transacted:

1. **Public comments.** There were no public comments.
2. **Election of Officers.** Mr. Graham stated that the election of officers needs to be formally ratified. Upon motion by Director Johnson, seconded by Director Sonnier, after full discussion and the question being put to the Board, the Board voted unanimously to ratify the slate of officers with Director Sonnier as President, Director Lemond as Vice-President, Director Dangerfield as Secretary and Director Johnson as Investment Officer/Treasurer.
3. **Approve Minutes from December 6, 2022.** The Board reviewed the minutes of the meeting held on November 1, 2022, copies of which were previously distributed to the Board.

Upon motion by Director Sonnier, seconded by Director Johnson, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of December 6, 2022, as presented.

4. **Review and approve Engineer's Report and take such other action that may be necessary for District projects.** Mr. Graham recognized Ms. Hurd, who presented to and reviewed with the Board for approval of the Engineer's Report, a copy of which is attached hereto as *Exhibit B*.

Applications for service:

Barrett Station – Ms. Hurd stated that Cobb Fendley reviewed tap requests for 564 Barrett Road, 135 E. St. Charles, 135 #1 E. St. Charles, and 416 E.

Kodiak Crossing Section 4 – Ms. Hurd stated that Bond Application Report No. 4 has been declared administratively complete.

Highway 90 Apartments – There was no report.

Arredondo Addition (830 FM 1942) – There was no report.

Finnels Estate 832 FM 1942/12921 Eagleton Lane – There was no report.

12416 Alma (154 Felton) – There was no report.

Bradley RV Park 244 FM 1942 – There was no report.

418 E Melville – There was no report.

12409 Myrtle – There was no report.

12510 Crosby Lynchburg – There was no report.

2100 Hwy 90 – There was no report.

Dangerfield Addition – There was no report.

210 FM 1942 – Ms. Hurd stated that the utility commitment letter was issued and that the plan review fee check bounced so Cobb Fendley has not started working on the plan review.

Riley Chambers Park Head Start – Ms. Hurd stated that Cobb Fendley is reviewing the Head Start plans and Cobb Fendley has sent a letter waiving the requirement for platting.

Saltibus Place – Ms. Hurd stated that 12418 Judge Street utility commitment letter was issued.

Design Projects:

Drinking Water State Revolving Fund (DWSRF) 2016 Water Plant 3 – There was no report.

Barrett Station Drainage Improvements – Ms. Hurd stated that Cobb Fendley is reviewing the final quantities for Harris County's bid form. She noted that Harris County is reviewing the Interlocal Agreement comments.

FM 1942 and Eagleton Lane Forcemain Extension – Ms. Hurd stated that plans have been submitted to the Texas Department of Transportation and Harris County for review.

WWTP No. 1 Improvements – Ms. Hurd stated that the site visit was done in December with the project engineers.

Penn Street Utility Extension – Ms. Hurd stated that Cobb Fendley is beginning the design plans and reported that it is not feasible to install the gravity sewer so Cobb Fendley is proposing a two-inch forcemain.

General District Engineering:

HGSD Grant Shower Head Replacement – Ms. Hurd stated that the quarterly update was sent to Harris-Galveston Subsidence District in December.

Capital Improvement Plan – There was no report.

Dreamland Drainage Improvements – There was no report.

Water Conservation Plan – There was no report.

Groundwater Reduction Plan – Ms. Hurd presented to and reviewed with the Board the revised draft of the feasibility study with options to serve approximately 3,000 connections, a copy of which is attached hereto as *Exhibit C*. She reviewed a summary of options and estimated costs on page 9. She noted that the District will need to submit a groundwater reduction plan (“GRP”) before December 2024. Discussion ensued. Mr. Montgomery proposed a site visit to see how Newport Municipal Utility District (“Newport”) runs, since Newport has an ultrafiltration plant. Discussion ensued regarding fee collection. Mr. Graham stated that he can look at the fee structure with the District’s financial advisor. Director Lemond discussed the option of partnering with other municipal utility districts. It was the consensus of the Board to place the discussion of the GRP on the next agenda.

Water/Sewer Capacity Status – Ms. Hurd reviewed a list of current utility commitments with the Board.

TPDES Permit Renewal – Ms. Hurd stated that the first round of notices have been published in the newspapers. She stated that Cobb Fendley is waiting for newspaper affidavits to submit to the Texas Commission on Environmental Quality.

Upon motion by Director Johnson, seconded by Director Dangerfield, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Engineer’s Report.

5. **Review Operations Report, authorize repairs, and consider fuel surcharge agreement.** Mr. Graham recognized Mr. Montgomery, who presented to and reviewed with the Board the Operation’s Report, a copy which is attached hereto as *Exhibit D*. Mr. Montgomery reported that the District’s water accountability with leaks and flushing were at 83%.

Mr. Montgomery reported on various maintenance items.

Mr. Montgomery reported that the fence replacement at the chlorine and generator building is almost complete. He noted that the repairs to the building haven’t started. He stated that pulling the generator out of the building will require more work than initially planned. Discussion ensued. President Sonnier stated that he will look at the building.

Upon motion by Director Johnson, seconded by Director Dangerfield, after full discussion and the question being put to the Board, the Board voted unanimously to approve to the Operation’s Report.

6. **Amend Rate Order and Notice to Customers re billing and service during extreme weather emergency.** Mr. Graham presented to and reviewed with the Board the Rate Order, a copy of which is attached hereto as *Exhibit E*. She stated that the Rate Order is being amended to include the section for Procedures related to Extreme Weather Emergency for Senate Bill 3.

Upon motion by Director Johnson, seconded by Director Sonnier, after full discussion and the question being put to the Board, the Board voted unanimously to amend the Rate Order. Charles reviewed the rate order.

7. **Approve Resolution Authorizing Certificate of Assessed Valuation.** Mr. Graham presented to and reviewed with the Board the Resolution Authorizing Certificate of Estimated Assessed Valuation (the "Resolution"), a copy of which is attached hereto as *Exhibit F*.

Upon motion by Director Johnson, seconded by Director Sonnier, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Resolution.

8. **Discuss District matters and take necessary action.** Mr. Graham recognized Ms. Acuna, who stated that she did not have a report. Director Johnson discussed the rate billing for the trailer park. Ms. Auzenne stated that she will coordinate with Mr. Graham and Mr. Montgomery for review of the billing. Mr. Montgomery provided an update on District operations during the freeze event.

Mr. Graham informed the Board that NRF has a conflict with attending the Bookkeeper/Tax Assessor meeting in person. Director Dangerfield stated that she would take notes for the minutes.

9. **Strategic Consultant Report.** Mr. Graham recognized Ms. Auzenne, who reported on Christmas at the Park event. She reported that 30 shower heads were distributed out at the event. She discussed potential options to help elderly residents install the shower heads. Mr. Graham stated that if Ms. Auzenne wants to reach out to contractors, NRF could draft a contract. Discussion ensued regarding the option to recommend contractors to those residents

Ms. Auzenne discussed the Board retreat/workshop. She stated that the Riley Chambers Community Center is reserved for Friday, February 17, 2023, from 9:00 a.m. to 4:00 p.m. Upon motion by Director Sonnier, seconded by Director Lemond, after full discussion and the question being put to the Board, the Board voted unanimously to approve the consultants to begin working on information for the retreat/workshop.

Upon motion by Director Johnson, seconded by Director Sonnier, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Strategic Consultant Report.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

* * *

The above and foregoing minutes were passed and approved by the Board of Directors on February 7, 2023.



President, Board of Directors

ATTEST:



Secretary, Board of Directors