

MINUTES OF MEETING OF BOARD OF DIRECTORS  
NOVEMBER 4, 2025

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 50

§  
§  
§

The Board of Directors (the "*Board*") of Harris County Municipal Utility District No. 50 (the "*District*") met in regular session, open to the public, at 12900 Crosby Lynchburg Road, Crosby, Texas, on November 4, 2025, at 6:03 p.m.; whereupon the roll was called of the Board, to-wit:

Alice Dangerfield, President  
Simone Wheatfall, Vice President  
Cassandra Clark, Secretary  
Daryl Johnson, Investment Officer/Treasurer  
Martin Lemond, Assistant Secretary

All directors attended in person, except Director Clark, thus constituting quorum. Also attending all or parts of the meeting, in person were Ms. Maria Jones, office supervisor of the District; Ms. Jaleesa Auzenne, strategic consultant for the District; Mr. Charles Graham, Jr. and Ms. Jessica Leung of Norton Rose Fulbright US LLP ("*NRF*"), attorneys for the District; Ms. Amber Hurd of Cobb Fendley & Associates, Inc. ("*Cobb Fendley*"), engineers for the District; Mr. Roland Leal of Municipal Operations & Consulting ("*MOC*"), operator for the District; and Ms. Lisa Rickert of Artesian Financial Services, LLC ("*Artesian*"), bookkeeper for the District.

**Call to Order.** Mr. Graham called the meeting to order in accordance with notice posted pursuant to law, copies of certificates of posting of which are attached hereto as *Exhibit A*, and the following business was transacted:

1. **Public comments (3-minute limit per person).** There were no comments.
2. **Approve Minutes from October 7, 2025.** The Board reviewed the minutes of the meeting held on October 7, 2025, a copy of which were previously distributed to the Board.

Upon motion by Director Johnson, seconded by Director Wheatfall, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of October 7, 2025, as presented.

3. **Review and approve Engineer's Report and take such other action that may be necessary for District projects.** Mr. Graham recognized Ms. Hurd, who presented to and reviewed with the Board for approval of the Engineer's Report, a copy of which is attached hereto as *Exhibit B*.

**Applications for service:**

Ms. Hurd stated that Cobb Fendley reviewed tap requests for 409 Fontaine and 531 Reuben White.

**Barrett Settlement** – There were no updates.

**Kodiak Crossing Section 4** – Ms. Hurd stated that TCEQ is calling this Bond Application No. 5, instead of No. 4. She reported that TCEQ approval documents have been received and pre-purchase inspection has been requested from TCEQ.

**Barnaba Estates 12 ESFCs (830 FM 1942)** – There were no updates.

**Barnaba Estates Replat 1, 4 ESFCs** – Ms. Hurd stated that the property owner paid utility commitment letter fee and the letter was issued to serve two lots in Barnaba Estates. She stated that the property owner is replating 2 into 4 lots.

**Barnaba Estates Replat 2, 3 ESFCs** – Ms. Hurd stated that the property owner paid utility commitment letter fee and the letter was issued to serve one lot in Barnaba Estates. She stated that the property owner is replating 1 into 3 lots.

**210 FM 1942 Carwash (former Creekside Apartments)** – There were no updates

**Guridys Acres (Felton Road)** – There were no updates.

**2100 Highway 90** – There were no updates.

**144 Felton** – There were no updates.

**206 E St Charles** – There were no updates.

**12203 Joan of Arc** – There were no updates.

**405 Elm Street** – There were no updates.

**625 Arcadian** – There were no updates.

**12927 Eagleton** – Ms. Hurd stated that the property owner paid utility commitment letter fee for water and sewer service to serve 1 ESFCs.

#### **District Projects:**

**Drinking Water State Revolving Fund (DWSRF) 2016 Water Plant 3** – Ms. Hurd stated that the proposed improvements are an 80,000 gallon ground storage tank, 15,000 gallon hydropneumatic tank, three booster pumps, chlorine disinfection system, diesel emergency backup generator, motor control center, electrical improvements, fencing, driveway, and site work. She said that Cobb Fendley is working on quotes for demolition of the house.

**Elevated Tank Waiver** – There were no updates

**Bal Harbor Lift Station Relocation and Forcemain Realignment** – Ms. Hurd reported that design has started and the survey crew will be mobilized this month.

#### **Construction Projects:**

**WWTP No. 1 Improvements** – Ms. Hurd reported that the digester is complete as of last week. She stated that final closeout items including recent change order are anticipated to be completed by November 17. She recommended approval of Pay Application No. 7 in the amount of \$228,000, stating that the project is approximately 93% complete.

**Barrett Station Phase 2 Drainage Improvements** – Ms. Hurd stated that Texas Materials Group ("TMG") is working on punchlist items. She stated that as-built drawings have been received and being reviewed for adjusted quantity.



## **General District Engineering:**

**Capital Improvement Plan, O&M Plan** – Ms. Hurd reviewed the updated plans.

**Water Conservation Plan** – There were no updates.

**Groundwater Reduction Plan (“GRP”)** – Ms. Hurd stated GRP document has been revised to address HGSD comments and resubmitted. She stated that the GRP will be presented at their next board meeting on November 12 or December 10 after approval by the Rules Committee. She stated that pilot study exception request documents have been submitted to TCEQ on October 3.

**Water/Sewer Capacity Status** – Ms. Hurd reviewed with the Board a list of current utility commitments and plant capacities.

**Harris County Coordination** – There were no updates.

Upon motion by Director Johnson, seconded by Director Dangerfield, after full discussion and the question being put to the Board, the Board voted unanimously to approve the engineer’s report and to approve Pay Application No. 7 for WWTP No. 1 Improvements in the amount of \$228,000.

4. **Review Operations Report and authorize repairs.** Mr. Graham recognized Mr. Leal, who presented to and reviewed with the Board the Operation’s Report, a copy which is attached hereto as *Exhibit C*.

Mr. Leal reported that the District’s water accountability with leaks and flushing accounted for was at 77%. He stated that the contribution factors to low water accountability are (1) four leaks that were found and repaired within the District; (2) repairs and flushing of the new well; and (3) hydrant flushing.

Mr. Leal reported on various general maintenance and repairs on District facilities for the last month.

Mr. Leal reported 9 biological samples were collected and all came back compliant.

Mr. Leal reported that Wastewater Treatment Plants No. 1 and No. 2 (“WWTP 1” and “WWTP 2”, respectively) were both in compliance. He stated that WWTP 1 was at 57% capacity and WWTP 2 was at 42% capacity.

Upon inquiry, Mr. Leal reviewed the WWTP chemical analysis and stated that he will work on including historic data on his future reports.

Mr. Leal reviewed two quotes for coating or bursting of the collapsed lines. Upon inquiry by Director Lemond, Ms. Hurd stated that she will prepare a cost estimate for line relocation.

Mr. Leal presented to and reviewed with the Board Fourth Amendment to Professional Services Agreement with MOC. He stated that MOC is proposing a 6% increase on labor and equipment. No action is taken at this time.

Upon motion by Director Johnson, seconded by Director Wheatfall, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Operator’s Report.

5. **Discuss District matters and take necessary action.** Ms. Auzenne opened discussion regarding the District's Holiday party. The Board agreed that there will be a Holiday party this year.

Ms. Auzenne stated that all consultants confirmed their availability on November 19, 2025, for the November regular meeting.

6. **Consider for approval of engagement letter for McCall Gibson Swedlund Barfoot Ellis PLLC.** Mr. Graham presented to and reviewed with the Board an engagement letter for McCall Gibson Swedlund Barfoot Ellis PLLC ("audit engagement letter"), a copy of which is attached hereto as *Exhibit D*. He stated that the estimated cost is \$20,000-\$25,000 and the auditor anticipates to present the audit for fiscal year 2024 at the next meeting.

Discussion ensued regarding overdue audit reports. Ms. Rickert said that Artesian had limited time to re-enter the previous bookkeeper's data in the system when they took over as the District's bookkeeper on May 28, 2024, which was three days before the District's fiscal year ended on May 31, 2024. She said that by the time the bookkeeping records for fiscal year 2024 were ready for submission to the auditor, the District's audit fell out of auditor's cycle. She said that the records for fiscal year 2025 is ready to be submitted to the auditor as soon as the official request is received.

Upon motion by Director Johnson, seconded by Director Dangerfield, after full discussion and the question being put to the Board, the Board voted unanimously to approve the audit engagement letter for fiscal year 2024.

7. **Consider for approval of audit review engagement letter for Municipal Accounts & Consulting, L.P.** Mr. Graham presented to and reviewed with the Board audit review engagement letter for Municipal Accounts & Consulting, L.P. ("audit review engagement letter"), a copy of which is attached hereto as *Exhibit E*. He stated that the supplemental audit is required because the District has outstanding debt with TWDB. He said that the estimated fee is \$3,000-3,500.

Upon motion by Director Johnson, seconded by Director Wheatfall, after full discussion and the question being put to the Board, the Board voted unanimously to approve the audit review engagement letter.

8. **Review insurance renewal proposal from Arthur J. Gallagher.** Mr. Graham presented to and reviewed with the Board insurance renewal proposal from Arthur J. Gallagher. He stated that NRF also solicited proposals from Brown & Brown Insurance Services, Inc. and McDonald & Wessendorff Insurance, which are anticipated to be ready by the November 19, 2025, meeting.

Discussion ensued regarding the Cyber premium.

The Board is in consensus to table approval of insurance renewal proposal to the next meeting.

9. **Adopt Resolution Authorizing Indemnification of Directors.** Mr. Graham presented to and reviewed with the Board the Resolution Authorizing Indemnification of Directors, a copy of which is attached hereto as *Exhibit F*.

Upon motion by Director Johnson, seconded by Director Wheatfall, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Resolution Authorizing Indemnification of Directors.



10. **Consider for approval Payment Services Agreement with MuniBilling.** Mr. Graham presented to and reviewed with the Board Payment Services Agreement with MuniBilling, a copy of which is attached hereto as *Exhibit G*.

Upon motion by Director Johnson, seconded by Director Dangerfield, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Payment Services Agreement with MuniBilling.

11. **Discuss proposed amendment to the engagement letter with Norton Rose Fulbright and take necessary action.** Mr. Graham reviewed with the Board Amendment to the Engagement Letter with NRF. No action is taken at this time.

12. **Consider approval of AWBD bylaw amendments and authorize designated member representative to vote on behalf of District.** Mr. Graham presented to and reviewed with the Board Amendments to AWBD bylaws, a copy of which is attached hereto as *Exhibit H*.

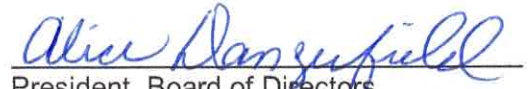
Upon motion by Director Dangerfield, seconded by Director Wheatfall, after full discussion and the question being put to the Board, the Board voted unanimously to approve the amendments and to designate Director Johnson to vote on behalf of the District.

13. **Discuss changing November meeting date due to Thanksgiving Holiday (November 27, 2025).** The Board tentatively scheduled the November and December meetings for November 19, 2025, and December 18, 2025, at 6:00 p.m. at 12900 Crosby Lynchburg Road, Crosby, Texas.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

\* \* \*

The above and foregoing minutes were passed and approved by the Board of Directors on December 2, 2025.

  
\_\_\_\_\_  
President, Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Directors